

Proper Care and Use of Your iPad

Students are expected to exercise care for the iPads assigned to them. It is easy to see that one of the largest pieces to the device is the glass screen. Although somewhat rugged and designed for mobile use, a screen can break or a device can be damaged through carelessness as easily as from an accident. Below is a short list of recommendations for the proper care and use of your iPad.

- Always remember your Apple ID and password.
- You are expected to have your iPad with you for all classes each day.
- As often as is possible, use the iPad on a firm surface.
- We recommend that each student purchase a protective case, and that the iPad always be carried in that protective case.
- If you carry the iPad inside a shoulder bag, book bag, or backpack please be careful not to drop or throw the bag or backpack carrying the iPad.
- If the iPad is experiencing a technical issue, please see the tech department as soon as possible.
- If the iPad becomes damaged, please have it repaired as soon as possible. If needed, see the tech department for assistance.
- Please configure the "Find my iPad" feature when setting up the iPad.
- Always know the location of your iPad.
- Do not leave your iPad unattended or unsecured.
- Always be considerate of others and of their iPads.
- Do not loan your iPad to someone else.
- Please put an identification tag or sticker on your iPad.
- Please do not deface your iPad.
- Keep track of your charging equipment.
- Do not pull, bend, or mutilate your sync/charging cable.
- Keep your iPad clean. [Apple recommends the following approach:](#)
 - *Use only a soft, lint-free cloth. Abrasive cloths, towels, paper towels, and similar items may cause damage to the item.*
 - *Disconnect your Apple product from any external power sources.*
 - *Disconnect any external devices and other cabling from the product.*
 - *Keep liquids away from the product.*
 - *Don't get moisture into any openings, and don't use aerosol sprays, solvents, or abrasives.*
 - *Do not spray cleaners directly onto the item.*
- Always follow the Hackley Student Technology Responsible Use Policy.